



BIOGRAPHY



UNITED STATES AIR FORCE

CHIEF MASTER SERGEANT JENNIFER L. NALLS

Chief Master Sergeant Jennifer L. Nalls is the Chief Enlisted Manager, Headquarters Air Force Installation Contracting Center, Air Force Installation and Mission Support Center, Air Force Materiel Command, Wright Patterson AFB, Ohio. In this position, she also serves as the AFIMSC Det 6 Senior Enlisted Leader. CMSgt Nalls leads over 700 military and civilian contracting professionals responsible for an acquisition portfolio of more than \$55B. She is the principle advisor to the AFICC commander on all enlisted personnel matters. CMSgt Nalls develops, reviews, and implements policy, guidance, and procedures concerning operational planning, doctrine, employment, deployment and configuration of contracting assets affecting assigned personnel across eight major commands and their 77 units. She ensures the readiness of military contracting personnel for deployment in support of global contingency and humanitarian operations. CMSgt Nalls also provides input to the Chief, Enlisted Policy, SAF/AQC, and Air Staff senior contracting leadership on issues impacting the Air Force contracting workforce.



CMSgt Nalls grew up in Dayton, Ohio and entered the Air Force in November 1997. Her background includes various duties in Services, Protocol and Contracting at squadron, wing, directorate, MAJCOM, and joint levels. She has also deployed to various locations throughout Southwest Asia in support of operations NORTHERN WATCH, ENDURING FREEDOM, IRAQI FREEDOM, HORN OF AFRICA and JOINT TASK FORCE-ISRAEL. Before assuming her current position, CMSgt Nalls served as the Contracting Chief Enlisted Manager and AFSOC Contracting MAJCOM and Functional Area Manager for AFICC, Operating Location Special Operations Command, Hurlburt Field, Florida.

EDUCATION

2001 Airman Leadership School, Laughlin Air Force Base, Texas
2003 Associate in Applied Science Fitness, Recreation and Services Management, Community College of the Air Force
2003 Associate of Science Management, Park University, Parkville, Missouri
2004 Associate in Applied Science Contracts Management, Community College of the Air Force
2005 Bachelor of Science Management/Finance, Cum Laude, Park University, Parkville, Missouri
2008 Noncommissioned Officer Academy, Airey NCO Academy, Tyndall Air Force Base, Florida
2011 Senior Enlisted Joint Professional Military Education Course, Joint Forces Staff College
2011 Senior Noncommissioned Officer Distance Learning Course, Air University
2013 Professional Manager Certification, Community College of the Air Force
2014 Certified Professional Contract Manager, National Contract Management Association
2017 Master of Arts Christian Ministry, Liberty University, Lynchburg, Virginia
2020 Master of Religious Education, Liberty University, Lynchburg, Virginia
2021 Chief Master Sergeant Leadership Course, Air University

ASSIGNMENTS

1. November 1997 - January 1998, Trainee, Basic Military Training, Lackland AFB, TX
2. January - March 1998, Student, Services Specialist Course, Lackland AFB, TX
3. April 1998 - March 1999, Lodging Desk Clerk, 47th Services Division, Laughlin AFB, TX
4. March 1999 - July 2001, Fitness Specialist, 47th Services Division, Laughlin AFB, TX (November - December 2000, TCN Escort, 39th Expeditionary Civil Engineering Squadron, Incirlik Air Base, Turkey)
5. July 2001 - November 2002, Contracting Specialist, 47th Contracting Squadron, Laughlin AFB, TX
6. November 2002 - May 2003, Protocol Assistant, 47th Flying Training Wing, Laughlin AFB, TX
7. May 2003 - July 2003, Contracting Specialist, 47th Contracting Squadron, Laughlin AFB, TX

8. July 2003 - February 2006, Contracting Officer, 47th Contracting Squadron, Laughlin AFB, TX (September 2004 - January 2005, Contingency Contracting Officer, 506th Expeditionary Contracting Squadron, Kirkuk Regional Air Base, Iraq)
9. February - May 2006, SABER Contracting Officer, 47th Contracting Squadron, Laughlin AFB, TX
10. May 2006 - October 2009, Contract Specialist, 88th Contracting Squadron, Wright-Patterson AFB, OH (February - June 2007, Contingency Contracting Officer, 379th Expeditionary Contracting Squadron, Al Udeid Air Base, Qatar and November 2008 - June 2009, NCOIC/Construction Flight Chief/Contingency Contracting Officer, 376th Expeditionary Contracting Squadron, Manas Air Base, Kyrgyz Republic)
11. October 2009 - June 2010, NCOIC, Base Support Flight, 88th Contracting Squadron, Wright-Patterson AFB, OH (May - December 2010, NCOIC, Construction Branch/Contingency Contracting Officer, Kabul Regional Contracting Center, Camp Eggers, Kabul, Afghanistan)
12. December 2010 - January 2011, NCOIC, Base Support Branch, Operational Contracting Division, Aeronautical Systems Center, Wright-Patterson AFB, OH
13. January 2011 – January 2012, Superintendent, Contracting Directorate, Aeronautical Systems Center, Wright-Patterson AFB, OH
14. January 2012 – January 2014, Manager, Command Contracting Inspections, Office of Inspector General, Headquarters Air Force Material Command, Wright-Patterson AFB, OH
15. January 2014 – May 2017, Superintendent, 92d Contracting Squadron, Fairchild AFB, WA
16. May 2017 – August 2019, Contingency Operations Manager/Contracting MAJCOM Functional Area Manager, Air Force Installation Contracting Center, Operating Location Europe, Ramstein Air Base, Germany (March 2018, J4 SEL and Lead OCS Planner, Joint Task Force-Israel)
17. August 2019 – November 2021, Contracting Chief Enlisted Manager, Air Force Installation Contracting Center, Operating Location Air Force Special Operations Command, Hurlburt Field, FL
18. November 2021 – Present, Chief Enlisted Manager, HQ Air Force Installation Contracting Center, Wright-Patterson AFB, OH

MAJOR AWARDS AND DECORATIONS

Air Force Meritorious Service Medal with three oak leaf clusters
Joint Service Commendation Medal
Air Force Commendation Medal with three oak leaf clusters
Air Force Achievement Medal with five oak leaf clusters
Meritorious Unit Award with four oak leaf clusters
Air Force Outstanding Unit Award with five oak leaf clusters
Afghanistan Campaign Medal
Iraq Campaign Medal
Global War On Terrorism Expeditionary Medal
Nuclear Deterrence Operations Service Medal
NATO Medal

OTHER ACHIEVEMENTS

1998 Distinguished Graduate, Services Specialist Technical Training Course
1999 47th Flying Training Wing Senior Airman Below the Zone
2004 Pitsenbarger Award Recipient
2005 Selected for AETC Torch Bearer Course
2007 88th Contracting Squadron Noncommissioned Officer of the Year
2007 Aeronautical Systems Center Outstanding Contingency Contracting Enlisted of the Year
2008 Distinguished Graduate, Airey Noncommissioned Officer Academy
2015 USAF Small Contracting Squadron of the Year, 92d Contracting Squadron
2016 92d Mission Support Group Lance P. Sijan Nominee

EFFECTIVE DATES OF PROMOTION

Airman First Class – 25 November 1997
Senior Airman – 25 September 1999
Staff Sergeant – 1 August 2001
Technical Sergeant – 1 May 2006
Master Sergeant – 1 April 2011
Senior Master Sergeant – 1 July 2016
Chief Master Sergeant – 1 July 2019

(Current as of December 2021)